

# COYOTE OUTDOOR SCHOOL



## Outdoor School Health Coordinator

### POSITION SUMMARY

The Outdoor School Health Coordinator is responsible for the health and well-being of all of the students, volunteers, and staff of the Coyote Outdoor School community. Ideal candidates for this position have a nursing background and love working with kids in a rural camp environment.

The Health Coordinator stays on-site and on-call for 24-hour coverage during programs to provide medication administration to minors and care for ill or injured students, volunteers, and staff. The health coordinator is a valued member of our Coyote Outdoor School community and is encouraged to attend programs, share meals, and build relationships with students, volunteers, and staff. The health coordinator receives free meals and accommodations.

This is a seasonal, temporary position. During spring 2020, Coyote Outdoor School will run programs April 6 - May 28 with breaks on weekends and a few times throughout the season (see below). Each program will have 90-130 5<sup>th</sup> and 6<sup>th</sup> grade students, 20 high school volunteers, and 15-20 adults.

Staff training: March 27-29, 2020 (You will not need to be present for the entire training)

Outdoor School dates (staying overnight except for Fridays):

- April 6-10, April 13-17, April 20-24, April 27-29, May 4-8, May 12-14, May 26-28

Job location: SKY Camp; Fall Creek, Oregon

### JOB RESPONSIBILITIES

- Remain on site and available 24 hours a day during programs to provide care to students, staff, and volunteers.
- Serve as lead for health and wellness at Coyote Outdoor School, caring for all health needs of students, staff and volunteers within licensed scope of practice.
- Make preparations for Outdoor School programs based on health forms, physician orders, health assessment, and relevant policies and procedures.
- Collect, organize, and secure medications at students' arrival.
- Administer medications and treatments according to physician orders.
- Care for students, volunteers, and staff with minor injuries, illnesses and homesickness, administering first aid and referring to physicians or hospitals when necessary.
- File and maintain health records, including but not limited to incident reports, medication log, and first-aid treatments.
- Serve as health advisor to staff so they can support students appropriately.
- Maintain cleanliness, organization, and medical supplies in infirmary.
- Oversee and ensure proper safety and risk management protocols are followed.
- Respond to any incidents appropriately, keeping accurate documentation.
- Engage with students during Outdoor School activities as time permits.
- Assist with other duties as assigned by supervisor.

## **MINIMUM SKILLS & QUALIFICATIONS**

- Current State of Oregon license that includes medication administration scope of practice (under delegation of nurse or physician)
  - Nurse Practitioner, Registered Nurse, Licensed Practical Nurse, Emergency Medical Technician, Certified Nurse Assistant, Medication Aide
- Current CPR/AED certification for Adults & Children
- Ability to stay overnight during Outdoor School programs
- Excellent time management, written/verbal communication, and organizational skills
- Reliable transportation to Outdoor School site

## **ADDITIONAL DESIRED SKILLS**

- Current RN license issued by the Oregon State Board of Nursing
- Prior experience at camp environment
- Spanish language proficiency
- Providing care for people with diabetes (particularly youth, type 1)
- BLS for Healthcare Providers certification (CPR/AED)
- Wilderness First Aid or Responder Certification

## **COMPENSATION & BENEFITS**

- \$4,500-\$5,200 for Spring 2020 programs and training
- Discounts on Whole Earth programs for your dependents
- Receive priority for rehire during future Fall & Spring Outdoor School seasons

## **REPORTS TO**

Outdoor School Director

## **TO APPLY**

Applications are reviewed on a rolling basis. You **must complete our online application** to be considered for this position: <https://goo.gl/forms/oY7VanohF7BDKVEK2>

## **ABOUT WHOLE EARTH NATURE SCHOOL**

Located in Eugene, Oregon, Whole Earth Nature School was founded in 2009 with the vision of helping people rediscover their connection with the natural world. Through exciting experiences outside, and plenty of laughter, our students develop a love for nature and eventually begin leading their peers and the next generation of stewards. Whole Earth Nature School serves thousands of students every year through our Coyote Outdoor School, homeschool programming, after-school enrichment programs, free weekly family programs, summer nature camps, teen mentorship programs, and more.

Whole Earth Nature School is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all students, volunteers and employees.

### **Mission Statement**

Mentoring students in the outdoors to foster confidence, resilience, and kinship with nature.

### **Core Values**

Cultivate Gratitude • Encourage a Culture of Respect • Teach Appropriate Risk-taking • Learn from Failure • Take Personal Responsibility • Practice Awareness • Play